

London Borough of Harrow

KEY DECISION SCHEDULE (OCTOBER 2015 - DECEMBER 2015)

MONTH: October

The following is a list of Key Decisions which the Authority proposes to take at the above Cabinet meeting. The list may change over the next few weeks. A further notice, by way of the Cabinet agenda, will be published no less than 5 clear days before the date of the Cabinet meeting, showing the final list of Key Decisions to be considered at that meeting.

A Key Decision is a decision by the Executive which is likely to:

- (i) result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effects on communities living or working in an area of two or more wards or electoral divisions of the Borough.

A decision is significant for the purposes of (i) above if it involves expenditure or the making of savings of an amount in excess of £1m for capital expenditure or £500,000 for revenue expenditure or, where expenditure or savings are less than the amounts specified above, they constitute more than 50% of the budget attributable to the service in question.

Decisions which the Cabinet intends to make in private

The Cabinet hereby gives notice that it may meet in private after its public meeting to consider reports which contain confidential information. The private meeting of the Cabinet is open only to Members of the Cabinet, other Councillors and Council officers.

Reports relating to decisions which the Cabinet will take at its private meeting are indicated in the list of Key Decisions below with the reasons for the decision being made in private where appropriate. The Schedule also contains non-Key Decisions which involve Cabinet having to meet in private. Any person is able to make representations to the Cabinet if he/she believes the decision should instead be made in the public Cabinet meeting. If you want to make such representations please contact Democratic & Electoral Services. You will then be sent a response in reply to your representations. Both your representations and the Cabinet's/Leader's response will be published on the Council's website <http://www.harrow.gov.uk/www2/mgListPlans.aspx> at least 5 clear days before the Cabinet meeting.

The Cabinet/Leader will be considering a report prepared by the relevant Directorate. The report together with any other documents (unless they contain exempt information) will be available for inspection 5 clear days before the decision is taken by Cabinet/Leader from Daksha Ghelani, Senior Democratic Services Officer, on 020 8424 1881 or by contacting daksha.ghelani@harrow.gov.uk or by writing to Democratic & Electoral Services, Harrow Council, Civic Centre PO Box 2, Station Road, Harrow, HA1 2UH or on the Council's website. Copies may be requested but a fee will be payable. Reports to be considered at the Cabinet's public meeting will be available on the Council's website 5 clear days before the meeting.

The KDS looks 3 meetings ahead and will be published 28 clear days before the Decision Date / Period of Decision.

Subject	Nature of Decision	Decision Maker	Decision date / Period of Decision	Cabinet Member / Lead officer	Open or Private Meeting	Additional Documents to be submitted and any Consultation to be undertaken
OCTOBER 2015						
Universal Credit Delivery Partnership Agreement	Decision to enter/not to enter into a Delivery Partnership Agreement with DWP for Universal Credit support	Cabinet	15 October 2015	Councillor Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio @harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices: The Delivery Partnership Agreement (DPA) Consultation: N/A
Events In Harrow Policy	To approve the events in Harrow policy for adoption	Cabinet	15 October 2015	Councillor Graham Henson Caroline Bruce, Corporate Director of Environment and Enterprise hanif.islam @harrow.gov.uk Tel: 020 8424 1548	Open	Agenda Report and any related appendices: Events in Harrow Policy Consultation: The scale, content and impact of each event will be evaluated through the application process and a

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						<p>decision taken at that time on who needs to be consulted. Consultation will take place with residents with properties immediately abutting the park/open space, ward councillors, local community groups/Interested Parties, responsible authorities (through the Safety Advisory Group), Portfolio Holder and Director or nominated deputy, as appropriate.</p> <p>Consultation has taken place with key service managers to</p>

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						ensure that the policy aligns with service areas
Advertising Board Policy	To approve the advertising board policy for adoption	Cabinet	15 October 2015	Councillor Graham Henson Caroline Bruce, Corporate Director of Environment and Enterprise hanif.islam @harrow.gov.uk Tel: 020 8424 1548	Open	Agenda Report and any related appendices: Advertising Board Policy Consultation: Consultation has taken place with key service managers to ensure that the policy aligns with service areas. As part of the application process, a notice will be displayed on the premises (visible to the public) for a period of 28 days. This is because the legislation requires that the

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						public receives prior notification and that, if they have reason, they can raise objections to the council.
Awarding a Domestic and Sexual Violence Services contract and update	Award a contract	Cabinet	15 October 2015	Councillor Anne Whithead Alex Dewsnap, Divisional Director, Strategic Commissioning mike.howes@harrow.gov.uk Tel: 020 8420 9637	Part exempt Information relating to the financial or business affairs of any particular person (including the authority holding that information)	Agenda Report and any related appendices: Domestic and Sexual Violence Strategy - updated action plan Consultation: Relevant Portfolio Holder
Proposal to expand the Stag Lane schools	Determination of statutory proposals to expand the schools	Cabinet	15 October 2015	Councillor Simon Brown Chris Spencer, Interim Corporate Director of	Open	Agenda Report and any related appendices Consultation: Consultation on

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				Children & Families johanna.morgan@harrow.gov.uk Tel: 020 8736 6841		the school expansion proposal was held from 24 November to 16 December 2014. Statutory proposals were published on 24 August 2015 for a four week representation period. The outcomes will be reported to Cabinet.
NOVEMBER 2015						
Delegation of authority to authorise a Public Space Protection Order	To give the Chief Executive the authority to sign off a Public Space Protection Order in line with legislation	Cabinet	19 November 2015	Councillor Graham Henson Caroline Bruce, Corporate Director of Environment and Enterprise janice.noble@harrow.gov.uk	Open	Agenda Report and any related appendices: Section of ASB, Crime and Policing Act 2014 Guidance Consultation: N/A

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				Tel: 020 8736 6307		
Renewal of the Additional Licensing Scheme for Houses in Multiple Occupation	To approve the renewal of the scheme, in line with legislation	Cabinet	19 November 2015	Councillor Graham Henson Caroline Bruce, Corporate Director of Environment and Enterprise richard.lebrun @harrow.gov.uk Tel: 020 8424 6267	Open	Agenda Report and any related appendices: Housing Act 2004 s.56, c.The Licensing and Management of Houses in Multiple Occupation and Other Houses (Miscellaneous Provisions) (England) Regulations 2006, r.9, EqIA All necessary parties through on line consultation, landlord forum meetings

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<p>Re-tender of Care Service at Ewart House, Extra Care Scheme, Richards Close, Harrow</p>	<p>To enable the re-tender of a contract for the provision of extra care support at Ewart House to ensure continuity of care to the vulnerable adults in the scheme.</p> <p>The service's vision is to offer an innovative service that will offer choice, promote independence and a healthy lifestyle to service users.</p> <p>The European Union (EU) Procurement Directives (current regulations 31 January 2006),</p>	<p>Cabinet</p>	<p>19 November 2015</p>	<p>Councillor Anne Whitehead</p> <p>Bernie Flaherty, Director of Adult Social Services chris.greenway@harrow.gov.uk Tel: 020 8424 1043</p>	<p>Open</p>	<p>Agenda Report and related appendices: Extra Care Tender Project Plan; EqIA</p> <p>Consultation: None required</p>

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	and Harrow Council contract procedures require that public procurement must be based on value for money which should be achieved through competition, i.e. a tender process, unless there are compelling reasons to the contrary.					
Procurement of Sexual Health Services for Barnet and Harrow	To seek approval to procure sexual health services for Barnet and Harrow in collaboration with other London Boroughs. To seek delegated authority for the Director of Public Health to award contract to the	Cabinet	19 November 2015	Councillors Varsha Parmar and Sachin Shah Andrew Howe, Director of Public Health audrey.salmon@harrow.gov.uk Tel: 020 8416 8629	Open	Agenda Report and any related appendices Consultation: Internal Officer and Portfolio Holder(s)

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	successful bidder, in consultation with relevant Portfolio Holders and Senior Officers					
Housing Needs' Strategies and Policies	To approve the: Temporary Accommodation Allocation Scheme Accommodation Procurement Strategy Amendments to 2013 Allocations & Lettings Policy	Cabinet	19 November 2015	Councillor Glen Hearnden Lynne Pennington, Divisional Director of Housing jon.dalton@harrow.gov.uk Tel: 020 8416 8647	Open	Agenda Report and any related appendices: Allocations & Lettings Policy approved April 2013; Nzolameso v Westminster CC Supreme Court Judgement Consultation: Various Officers, HFTRA & Local Third Sector and other stakeholders with an interest in Housing & Homelessness

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Contract Procurement - Commercial Boilers	Permission to go to the market to procure contract to maintain and improve commercial boilers in housing stock	Cabinet	19 November 2015	Councillor Glen Hearnden Lynne Pennington, Divisional Director of Housing maggie.challoner@harrow.gov.uk Tel: 020 8424 1473	Open	Agenda Report and any related appendices Consultation: Residents, through HFTRA will be consulted on the evaluation criteria and invited to take part in the evaluation of the contract
Locally Listed Buildings - update to Local List	Public consultation on the proposed de-listing of 66 Hutton Lane, and the former George Public House, Marsh Lane. Public consultation on proposed additions to the list of locally	Cabinet	19 November 2015	Councillor Keith Ferry Paul Nichols, Divisional Director, Regeneration and Planning lucy.haile@harrow.gov.uk Tel: 0208 736 6101	Open	Agenda Report and any related appendices: Appendix 1: Proposed additions to the list of Locally Listed Buildings; Appendix 2: Proposed buildings to be removed from the list of Locally

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	listed buildings.					Listed Buildings Consultation: Ward Councillors
DECEMBER 2015						
Estimated surplus/ deficit on the Collection Fund 2015/16	Seek approval for Harrow's share of surplus/ deficit to be transferred to the General Fund 2016-17	Cabinet	10 December 2015	Councillor Sachin Shah Dawn Calvert, Director of Finance paul.gower @harrow.gov.uk Tel: 020 8424 1335	Open	Agenda Report and any related appendices Consultation: None required
Calculation of Council Tax Base for 2016-2017	To approve the Councils Council Tax Base for 2016-17	Cabinet	10 December 2015	Councillor Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio @harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices: Calculation of tax base spreadsheet Consultation: Not applicable

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Calculation of Business Rates Tax Base for 2016-2017	To approve the Council's Business Rates Retention amount for 2016-17	Cabinet	10 December 2015	Councillor Sachin Shah Tom Whiting, Corporate Director of Resources fern.silverio @harrow.gov.uk Tel: 020 8736 6818	Open	Agenda Report and any related appendices: Consultation: Not applicable

HARROW COUNCIL CABINET 2015/16

CONTACT DETAILS OF PORTFOLIO HOLDERS

Portfolio	Councillor	Address	Telephone no.	Email
Leader, Strategy, Partnerships & Corporate Leadership	David Perry	Labour Group Office Room 102, PO Box, 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07505 430133 Group Office: (020) 8424 1897	Email: david.perry@harrow.gov.uk
Deputy Leader, Business, Planning & Regeneration	Keith Ferry	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07922 227147 Group Office: (020) 8424 1897	Email: keith.ferry@harrow.gov.uk
Adults & Older People	Anne Whitehead	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: anne.whitehead@harrow.gov.uk
Children, Schools & Young People	Simon Brown	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: simon.brown@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Community, Culture & Resident Engagement	Sue Anderson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07875 094900 Group Office: (020) 8424 1897	Email: sue.anderson@harrow.gov.uk
Environment, Crime & Community Safety	Graham Henson	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07721 509916 Group Office: (020) 8424 1897	Email: graham.henson@harrow.gov.uk
Finance & Major Contracts	Sachin Shah	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07949 949745 Group Office: (020) 8424 1897	Email: sachin.shah@harrow.gov.uk
Housing	Glen Hearnden	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Group Office: (020) 8424 1897	Email: glen.hearnden@harrow.gov.uk
Performance, Corporate Resources & Policy Development	Kiran Ramchandani	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07957 549741 Group Office: (020) 8424 1897	Email: kiran.ramchandani@harrow.gov.uk

Portfolio	Councillor	Address	Telephone no.	Email
Public Health, Equality & Wellbeing	Varsha Parmar	Labour Group Office Room 102, PO Box 2, Civic Centre Station Road HARROW HA1 2UH	Mobile: 07535 064495 Group Office: (020) 8424 1897	Email: varsha.parmar@harrow.gov.uk